



# **Addendum to the Rules for the Certification of Occupational Health and Safety Management Systems according to BS OHSAS 18001:2007 and for conversion of certification from OHSAS 18001:1999 to OHSAS 18001:2007**

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Technical Rules

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## INTRODUCTION

This addendum to the Rules for the Certification of Occupational Health and Safety Management Systems applies to organisations already certified according to OHSAS 18001:1999 which require transition to the new BS OHSAS 18001:2007.

Where otherwise not established in this addendum, the procedures for requesting, obtaining and maintaining certification are those described in the Rules for the Certification of Occupational Health and Safety Management Systems (Rules NC/C.42) available from the Internet site [www.rina.org](http://www.rina.org).

In addition to what is stated in the above-mentioned Rules, requests for certification or complete reassessment (hereafter called recertification) according to the OHSAS 18001:1999 Standard will only be accepted by RINA if the assessment audit is carried out by 31 December 2007.

## CONVERSION FROM OHSAS 18001:1999 TO OHSAS 18001:2007 CERTIFICATION

### 1 – METHOD OF CONVERSION

This section describes how organisations which already have OHSAS 18001:1999 certification can obtain and maintain certification according to OHSAS 18001:2007.

### 2 – VALIDITY OF OHSAS 18001:1999 CERTIFICATION

Certificates of compliance with the requirements of OHSAS 18001:1999 will expire on 30/06/2009 and will not be renewed after this date.

### 3 – HOW TO OBTAIN THE CERTIFICATE OF COMPLIANCE WITH OHSAS 18001:2007

#### 3.1

RINA, starting from 1 January 2008, following the results of the first maintenance audits planned with each certified organisation, will re-issue the relevant Occupational Health and Safety Management System certificates according to OHSAS 18001:2007.

Re-issue of the certificate will not affect the cycle of maintenance audits already programmed unless the audit for the purpose of transition to the new standard takes place at the same time as a recertification audit.

All existing certificates will in any case have to be re-issued in compliance with the new standard on Occupational Health and Safety Management Systems prior to the end of the transition period, which is 30/06/2009. From this date, all certificates issued by RINA according to the OHSAS 18001:1999 Standard will be considered to have expired.

#### 3.2

An organisation which intends to maintain Occupational Health and Safety Management System

certification will be required to return to RINA, countersigned, the letter accepting transition to OHSAS 18001:2007, previously sent by RINA to all organisations whose Occupational Health and Safety Management System has been certified or is undergoing certification.

The return of the letter countersigned by the organisation, which makes specific reference to this addendum, formalises contractually the activities performed by RINA in accordance with this addendum.

### 4 – AUDITS PERFORMED BY RINA

#### 4.1

RINA does not require any additional audits for the purpose of assessing compliance with the new requirements introduced by the new revision of the Standard.

Starting from 1 January 2008, RINA will make an additional assessment at the organisation's premises in relation to the new Standard during the planned maintenance audit.

This transition audit will not involve any additional site audit time in relation to the organisation's three-yearly re-assessment plan.

During the transition audit, the organisation will be required to demonstrate that it has established and actively maintained an Occupational Health and Safety Management System in compliance with the requirements of the OHSAS 18001:2007 Standard.

#### 4.2

If, at the time of the transition audits made before the date indicated in paragraph 2, non-conformities are found in relation to the changes introduced by the OHSAS 18001:2007 Standard, these non-conformities will not negatively influence the issue of the new certificate until the date indicated in paragraph 2 provided, of course, it is ascertained that the Occupational Health and Safety Management System continues to comply with OHSAS 18001:1999.

### 5 – RECOGNITION OF CERTIFICATION

On successful completion of the checks by RINA, a Certificate of Compliance with the OHSAS 18001:2007 Standard will be issued for the Occupational Health and Safety Management System under review.

The organisation's Certificate of Compliance, relevant to the OHSAS 18001:1999 Standard, is to be returned to RINA.